The District School Board of Indian River County met on September 24, 2013, at 6:00 p.m. The business meeting was held in the Teacher Education Center located at the J.A. Thompson Administrative Center, 1990 25th Street, Vero Beach, Florida 32960. District School Board Members attending were: Chairman Carol Johnson, Vice Chairman Claudia Jimènez, and Board Members: Matthew McCain and Karen Disney-Brombach. Dr. Frances J. Adams, Superintendent of Schools; and Suzanne D'Agresta, School Board Attorney, were also present.

Business Meeting Minutes

I. Meeting was called to order by Chairman Johnson

II. Invocation was given by Chairman Johnson.

III. PLEDGE OF ALLEGIANCE TO THE FLAG AND PRESENTATION OF COLORS BY: Vero Beach High School Air Force Junior ROTC under the direction of Wade Dues, Chief Master Sergeant (Ret), USAF

IV. ADOPTION OF ORDERS OF THE DAY

Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Orders of the Day, with the deletion of Action D and Consent H, I, and J. Ms. Jimènez seconded the motion and it carried unanimously, with a 4-0 vote.

V. PRESENTATIONS

No presentations

VI. CITIZEN INPUT

Elizabeth Cannon requested to speak on step increase.
Wendy Swindell requested to speak on Common Core.
Stephanie Austin requested to speak on Common Core.
Lamarre Notargiacomo requested to speak on parental rights.
Charlotte Munsick requested to speak on Common Core.
Rosemarie Wilson requested to speak on Common Core.
Luke Flynt requested to speak in support of Common Core.
Barbara Baute requested to speak on curriculum.

Dr. Adams commented on what was being taught in the required civics class. She said that it was from the Next Generation Standards, not from Common Core. She invited parents to make an appointment to come in and talk about the curriculum. Dr. Adams said that the District does not have a specific policy regarding parents who request to view lesion plans. She said that she believed that teachers would sit down with them.

VII. CONSENT AGENDA

Chairman Johnson called for a motion. Mrs. Disney-Brombach moved approval of the Consent Agenda, as amended, with the deletions of Consent items H, I, and J. Mr. McCain seconded the motion and it carried unanimously with a 4-0 vote.

A. Approval of Minutes

1. District Data Chat Discussion held 9/3/2013
2. District Goals Discussion held 9/3/2013
3. District Goals Discussion held 9/9/2013
4. Roundtable Discussion held 9/9/2013
5. Special Meeting to Adopt Millage and Budget held 9/9/2013
6. Business Meeting held 9/9/2013

Superintendent recommended approval.

B. Approval of Personnel Recommendations – Mr. Fritz

Attached was a list of personnel recommendations that included personnel additions, terminations, and/or changes. Superintendent recommended approval.

C. Approval of Out of Field Teachers Report – Mr. Fritz

Approval was recommended for the attached Out-of-Field Teachers Report for the first semester. The Report included teachers who were out-of-field for course work, not Highly Qualified, or who were out-of-field or out of compliance for ESOL. It was required that the Report be approved by the School Board prior to the FTE Survey period in October. A copy of the Report was be available prior to the meeting. Superintendent recommended approval.

D. Approval of Donations – Mr. Morrison

1. A donation in the amount of $2,500 was received from Sebastian River Medical Center. The funds would be used for end zone painting on the Sebastian River High School football field. A donation in the amount of $3,000 was received from Scholastic Sports Company. The funds would be used for the 2013/2014 Sebastian River High School's sports program book.
2. Osceola Magnet School received a donation in the amount of $1,494.50 from the Target "Take Charge of Education" program. The funds would be used for student awards, incentives, and to assist with field trips for students attending Osceola Magnet School.
3. A donation of $2,000 was received from Rosewood Magnet School PTA. The funds would be utilized for the Rosewood Magnet School's 5th grade Sea Camp field trip.

Superintendent recommended approval.

E. Approval to Dispose of Surplus Property – Mr. Morrison

This request was for approval to dispose of surplus property in accordance with Florida Statutes 274.05 and 274.06. The attached lists represented property to be deleted from various inventories and/or for items that had been declared surplus. After Board approval, property would be recycled and/or auctioned. In addition, as per a recommendation from the Auditor General, the District would write off three, fully depreciated assets that were categorized as audio-visual materials in the amount of $4,141.30 for the fiscal year ending 2012/2013. Superintendent recommended approval.

F. Approval to Award Term Contract for Athletic Supplies, Equipment and Uniforms, Bid 2013-21 - Mr. Morrison

The purpose and intent of this bid was to secure firm prices and to establish a term contract for the purchase and delivery of athletic supplies, equipment, and uniforms District wide. The estimated annual financial impact was $87,000. Award of Section I and II (catalog discounts for both Supplies & Equipment) was recommended to 10S Tennis, Alert Services Inc., Aluminum Athletic Equipment Co., Blue Moose Tees, BSN, Passon's & US Games, Cannon Sports, Gilman Gear, Henry Schein, Lakeshore Learning, Medco Supply, NEFF Motivation, Riddell, S&S Worldwide, School Health, Scott's Sporting Goods, School Specialty, and Varsity Spirit Fashions as best bidders meeting specifications, terms, and conditions. Award of Section III (Athletic Uniforms) was recommended to Blue Moose Tees, BSN Sports, Passon's & US Games, NEFF Motivation, Riddell, Scott's Sporting Goods, and Varsity Spirit Fashions. Superintendent recommended approval.

G. Approval of Bill of Sale of Utility Facilities to City of Fellsmere, Florida, located on Fellsmere Elementary School Property – Mr. Morrison

Approval was recommended for the attached Bill of Sale of Utility Facilities for the Fellsmere Elementary School Expansion Project to be granted to the City of Fellsmere, Florida. Exhibit "A" describes which utility facilities were located in the existing easements or road rights of way identified as Orange Street, Cypress Street, Magnolia Street, Maple Street, and Marian Fell Library Lot. The School District shall be responsible for failure or defects of the described utility facilities during a period of one year from the date of acceptance. Superintendent recommended approval.

H. Approval of Easement and Bill of Sale of Utility Facilities to City of Fellsmere, Florida located on Fellsmere Elementary School Property – Mr. Morrison

Deleted

I. Approval of Temporary Construction Easement Agreement to Pivotal Utility Holdings, Inc., for Sebastian River Middle School – Mr. Morrison

Deleted

J. Approval of Permanent Access Easement for Gas Regulator Station to Pivotal Utility Holdings, Inc., for Sebastian River Middle School – Mr. Morrison

Deleted

K. Approval of Annual 2012-2013 School Safety and Security Self-Assessment Report – Mr. Fritz

The Annual 2012-2013 School Safety and Security Self-Assessment Report was attached. The assessment was submitted annually and was required by the Safe Passage Act enacted in 2001, with the objective to have a clearly-directed safety and security plan. Superintendent recommended approval.

VIII. ACTION AGENDA

A. Approval of the Local Assessment Schedule for 2013-2014 – Mr. Green

Attached was the schedule of local assessments that would be administered during the 2013–2014 school year. These assessments were separate from the mandatory state assessments and would be used as diagnostic and progress monitoring tools. Florida Statue 1008.22 required this calendar of assessments be approved by the local School Board prior to October 1st. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the Local Assessment Schedule for 2013-2014. Mr. McCain seconded the motion. The motion carried with a 3-1 vote. Mr. McCain, Mrs. Disney-Brombach, and Chairman Johnson voted in favor of the motion. Ms. Jimènez voted against the motion.

B. Approval to Terminate Support Staff Employee – Mr. Fritz

The Superintendent recommended termination of support staff employee, Melissa Davenport. The grounds for this termination were contained in the attached Charging Letter. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval to terminate support staff employee, Melissa Davenport. Ms. Jimènez seconded the motion and it carried unanimously, with a 4-0 vote.

C. Approval of the United Health Care (UHC) Option – Mr. Fritz

Request for Citizen Input:
Mrs. Carolyn Sheppard requested to speak on this topic.

Approval was recommended to provide the United Health Care program as an additional option for the District's retirees over the age of 65. This additional option was a fully-insured program and provided market competitive premiums for retirees that could provide a reduced cost. The District's insurance consultants, Brown and Brown, investigated this program and recommended that this would be a good, additional option for the District's over 65 retirees. The program had been reviewed by the Health Insurance Advisory Task Force and the Florida Retired Educators

Association of Indian River County. This option would become effective January 1, 2014. No additional cost to the District. Superintendent recommended approval.

Mr. Fritz stated that if this was approved, the contract would be brought back to the Board for approval. He stated that there was no cost to the District and the insured could return to the District group plan during the annual sign up period. Mr. Fritz noted that he would research one of the bullets that talked about splitting the prescription and health plan as an option. The Board voted unanimously in favor of the motion, with a 4-0 vote.

D. Approval of Authorization to Enter into Agreement with CareHere for Employee Health and Wellness Services – Mr. Fritz
(Moved to October 8, 2013, business meeting Agenda)

E. Approval of Dual Enrollment Agreement with Indian River State College for 2013-2014 – Mr. Rynberg
The Dual Enrollment Agreement between the School District of Indian River County and Indian River State College allowed the enrollment of high school students in dual enrollment courses for the school year 2013-2014, in accordance with section 1007.271, F.S. This allowed the enrollment of an eligible secondary student into a post-secondary course creditable towards high school completion, a career certificate, or an associate degree. Per Senate Bill 1514, the Indian River County School District shall pay the standard tuition rate per credit hour from funds provided in the Florida Education Finance Program to Indian River State College (IRSC) for instruction taking place on any IRSC campus to cover instructional support costs incurred by the college. The standard college credit tuition rate at a Florida College System institution was $71.98 per credit hour or $2.33 per vocational clock hour. Estimated cost to the District was $350,000, minus $90,000 cost sharing with Indian River State College for the 2013-2014 school year. Superintendent recommended approval.

Mrs. Disney-Brombach moved approval of the Dual Enrollment Agreement with Indian River State College for 2013-2014. Ms. Jimènez seconded the motion. Board Member concerns were to ensure that the restrictions were imposed and to ensure that students do not drop out and that behavior standards were met. Dr. Adams said that Indian River State College does not impose behavior standards on students. She said that if student did not pass the course, the District would not pay for the course to be taken again. Dr. Adams said that it was the job of the School Guidance Department to ensure that the course was a good fit for the student. She stated that the courses were included in the students' grade point average. It was stated that payment for the courses was never imposed on School Districts before this school

year. Board wanted to know if the cost would go up next year. Dr. Adams said that she was hopeful that next year the cost would remain the same as this year. The Board voted unanimously in favor of the motion, with a 4-0 vote.

F. Approval of the 5-Year Capital Improvement Program for the 2014-2018 Fiscal Years – Mr. Morrison

Approval was recommended for the 5-Year Capital Improvement Program for the fiscal years 2014-2018. This was the final version of the Program that was reviewed at the Board Workshop held on June 25, 2013. Included in the packet for approval was the Capital Project Revenues and Other Financing Sources Projections for the Fiscal Years 2014-2018, the Summary of the Capital Improvement Program for Fiscal Years 2014-2018, along with the detailed Project Pages. Superintendent recommended approval.

Ms. Jimènez moved approval of the 5-Year Capital Improvement Program for the 2014-2015 Fiscal Years. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 5-0 vote.

G. Approval of the 2013-2014 5-Year District Facilities Work Plan – Mr. Morrison

Approval was recommended for the 2013-2014 5-Year District Facilities Work Plan for the School District of Indian River County. The financial information contained in the Work Plan was based on the fiscal years 2014-2018 District's 5-Year Capital Improvement Program (as detailed in the previous agenda item). In addition, the Work Plan contained information from the Florida Inventory of School Houses (FISH), the Educational Plant Survey, and the Florida Department of Education Cohort Projections, with the information from these sources being effective as of July 1, 2013. The 2013-2014 5-Year District Facilities Work Plan was a requirement of Department of Education and was due on October 1, 2013, as per State Requirements for Educational Facilities (SREF) Section 2.1(1)(d)1. Superintendent recommended approval.

Mr. McCain moved approval of the 2013-2014 5-Year District Facilities Work Plan. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 4-0 vote.

H. Approval of Job Descriptions due to the Reorganization of the Physical Plant - Mr. Morrison

On Tuesday, August 27, at the Board Discussion Session, staff presented a reorganization plan of the Physical Plant Department (formerly Maintenance). As part of this reorganization, support staff now located at the Central Plant would be reassigned to school sites to become Plant Operators. Also, as part of the reorganization, staff recommended establishment of an Indoor Air Quality / Energy

Manager (IAQEM) to assist the District in its statewide rankings of energy use monitoring and consumption. Also included in the reorganization plan was the establishment of Plant Supervisor and Manager positions to oversee the general aesthetic and technical aspects of the Plant Operator Program at District sites. Finally, staff also recommended establishing a Physical Plant Specialist position to have parity as a result of additional duties and responsibilities similar to those of the Facilities Specialist position. Superintendent recommended approval.

Dr. Adams stated that she removed the job description for Plant Operators. Mr. Morrison explained that the wrong one was on the Agenda. He said that the job description would be brought back to the next School Board business meeting. Ms. Jimènez moved approval of the job descriptions due to the Reorganization of the Physical Plant, removing the job description for Plant Operators. Mr. McCain seconded the motion. Mr. Morrison said that they hoped to begin October 1, 2013, but would move that date to follow the October 8 business meeting. The Board voted unanimously in favor of the motion, with a 4-0 vote.

I. Approval of Resolution #2014-07, Tax Anticipation Notes, Series 2013 – Mr. Morrison

The purpose of this action was to adopt the attached Resolution #2014-07 authorizing the issuance of Tax Anticipation Notes (TAN), Series 2013, in the amount of $10 million to provide interim funds for the payment of operating expenses; approve the form of documents in connection with the issuance of the notes; delegate to the Superintendent and appropriate staff the authority to accept the most favorable bid for the notes, subject to certain restrictions; and to take all necessary actions in connection with the issuance of the notes. The issuance of the TAN was required in order to provide necessary, short-term financing to position the District in such a manner that it was able to meet projected cash flow deficits of the General Fund. Based upon staff analysis, it was projected that the District would experience cash receipt deficits ranging from $8 million to $10 million during the month of October 2013. These cash flow deficits were mainly attributable to the intense slow-down of cash receipts from the Tax Collectors' Office that was usually experienced from July through the middle of November every year. Superintendent recommended approval.

Mr. Morrison explained the need for the short-term loan and gave examples of what other School Districts' long-term borrowing entailed and the amounts. He stated that by the time the District returned from winter break, the loan would be paid in full.

Ms. Jimènez moved approval of Resolution #2014-07 for Tax Anticipation Notes, Series 2013. Mr. McCain seconded the motion. Chairman Johnson called for a roll call vote as follows:

Mr. McCain	Yes
Mrs. Disney-Brombach	Yes
Ms. Jimènez	Yes
Chairman Johnson	Yes

Vote was unanimous in favor of the motion, with a 4-0 vote.

J. Approval of Revised Superintendent's Annual Financial Report - Mr. Morrison

On September 9, 2013, at the Final Public Hearing on the 2013/14 Millage Rates and Budget, the Board approved the 2012/2013 Superintendent's Annual Financial Report. Subsequent to the meeting, the District received the updated Other Post Employment Benefits (OPEB) analysis from Brown & Brown. Based on the revised figures and in conjunction with the Florida Department of Education and the State Auditors, the District revised the ES145 Government-wide statements to reflect a decrease in net position of the District by $388,000. The revised report would be submitted to the Department of Education upon Board approval. Superintendent recommended approval.

Mr. McCain moved approval of the revised Superintendent's Annual Financial Report. Mrs. Disney-Brombach seconded the motion and it carried unanimously, with a 4-0 vote.

K. Approval of Greater Florida Consortium's 2014 Legislative Program – Mrs. Disney-Brombach

The proposed Greater Florida Consortium of School Boards' 2014 Legislative Program was attached. The Consortium bylaws required each School District to approve the Program. The bylaws stipulated that if any issue contained in the proposed Program drew an objection from any one of the member Boards, the issue would be removed from the final Program. This bylaw ensured that all the issues in the final Program had the support of all the members. Superintendent recommended approval.

Mr. McCain moved approval of the Greater Florida Consortium's 2014 Legislative Program. Ms. Jimènez seconded the motion and it carried unanimously, with a 4-0 vote.

IX. SUPERINTENDENT'S REPORT

Dr. Adams thanked Luke Flynt for speaking up during Citizen Input by giving his firsthand account of Common Core from the teaching professional's position. She congratulated students named as National Merit Semi-Finalists. Dr. Adams thanked the IB students for their participation in the beach cleanup event. She announced to parents that the progress reports would be out on Friday and that Friday would be early release day for teacher training. Dr. Adams announced that Pam Stewart was appointed by Governor Scott as the new Florida Commissioner of Education. She said that she was a former educator with a lot of experience in the field of education.

X. DISCUSSION

A. Forum

Board Members discussed whether to hold an interactive forum on Common Core. Board Members said that they would like to discuss this further at the next Board Discussion Session. Dr. Adams said that she would work with staff to bring some of the standards to the Board Discussion Session.

B. Employee Wellness Center

Board Member wanted to ensure that the Board had good projections with the provider "CareHere", Safe Harbor, experience of other Centers, and the big picture before being asked to vote on the issue.

XI. SCHOOL BOARD MEMBER MATTERS – Chairman Johnson

Mrs. Disney-Brombach reported on her Florida School Boards Association, Board of Directors' Retreat held in Pensacola, Florida; and her upcoming meeting in Washington, D.C.

Ms. Jimènez reported on the Poverty and Hunger Symposium. Statistics given indicated that there were 837 homeless people in Indian River County and, of that figure, 321 were children. Ms. Jimènez also spoke of an article in the Sunday, *New York Times* on technology that stated money would be better spent to support teachers, rather than technology market items.

Chairman Johnson thanked Dr. Adams and staff for the workshops held earlier in the day. She also wished Mr. McCain a happy birthday.

XII. INFORMATION AGENDA

A. Charter School Financials – Mr. Morrison

Charter school financial statements were presented to the Board for information only. No approval of a charter school's financial statements was required. This presentation of charter school financial statements was to demonstrate compliance with Section 1002.33, Florida Statutes. Specifically, Subsection (5)(b) required the District, as sponsor, to monitor the revenues and expenditures of the charter schools

and to perform the duties provided in s.1002.345. High-performing charter schools were only required to submit financials quarterly. Indian River Charter High School opted to submit their financials quarterly. The other two, high-performing charter schools, North County Charter School and Sebastian Charter Junior High, chose to submit their financials monthly.

B. Monthly Facilities Report – Mr. Morrison

Attached was the Monthly Facilities Report.

XIII. SUPERINTENDENT'S CLOSING

Dr. Adams announced that the IRFIL (Indian River Fellowship for Instructional Leaders) training would begin on Wednesday. Mr. Rynberg presented a short clip of the training that was to be presented that focused on the importance of student attendance. Dr. Adams referenced an article written in the media that also supported student attendance.

XIV. ADJOURNMENT – Chairman Johnson

With no further business, the meeting adjourned at approximately 7:55 p.m.